

Borough Council of  
**King's Lynn &  
West Norfolk**



# **Corporate Performance Panel**

## **Agenda**

Wednesday, 3rd June, 2026  
at 4.30 pm

in the

**Council Chamber, Town Hall, Saturday  
Market Place, King's Lynn and available  
for the public to [view on You Tube](#)**



**King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX**  
**Telephone: 01553 616200**

Tuesday 26<sup>th</sup> May 2026

Dear Member

**Corporate Performance Panel**

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Wednesday, 3rd June, 2026 at 4.30 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

**1. Appointment of Vice - Chair for Municipal Year**

**2. Apologies**

**3. Minutes (Pages 5 - 8)**

To approve the minutes from the Corporate Performance Panel held on the 15<sup>th</sup> April 2026.

**4. Declarations of Interest (Page 9)**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply

observing the meeting from the public seating area.

**5. Urgent Business Under Standing Order 7**

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

**6. Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

**7. Chair's Correspondence (if any)**

**8. Call Ins (if any)**

**9. Signing of the Scrutiny and Executive Protocol (Pages 10 - 13)**

For the Chair to sign the Scrutiny and Executive Protocol.

**10. Membership and Status of Task Groups and Informal Working Groups for 2026/2027 (Page 14)**

**11. Annual Complaints and Data Protection Monitoring Report (Pages 15 - 25)**

**12. Cabinet Report - Data Protection Policy 2026 (Pages 26 - 71)**

**13. Cabinet Report - Health and Safety Policy and Statement of Intent (Pages 72 - 91)**

**14. Panel Work Programme (Pages 92 - 95)**

**15. Cabinet Forward Decisions List (Pages 96 - 105)**

**16. Shareholder Committee Work Programme (Pages 106 - 112)**

**17. Date of Next Meeting**

To note that the next meeting of the Corporate Performance Panel is scheduled to take place on 8<sup>th</sup> July 2026 at 4:30pm.

To:

**Corporate Performance Panel:** S Bearshaw, J Bhondi, P Bland, R Blunt (Chair), F Bone, A Dickinson, B Jones, J Kirk, B Long, S Nash, D Sayers and Mrs V Spikings

**Portfolio Holders:**

Councillor A Beales – Leader of the Council

**Officers**

Emma Hodds, Chief of Staff and Monitoring Officer

Charlotte Marriott, Interim Corporate Governance Manager

Tom Darling – Fernley, Senior Corporate Governance Officer

Mark Whitmore, Assistant Director for Health, Wellbeing and Public Protection